

SECTION A-1

INVITATION TO BID

Re: **MULTIPLE WASTEWATER PUMP STATION ELECTRICAL IMPROVEMENTS**

Campbell County Utilities and Service Authority (Owner)

1. The Campbell County Utilities and Service Authority will receive sealed bids for the furnishing of all labor, materials and equipment, and the performing of all work for the above referenced project including

Provide new pump control cabinet with soft starts and extend the electrical canopy at the 460 East Wastewater Pump Station (WWPS) per drawings titled '460 East WWPS Electrical Control Upgrades' dated September 13, 2024. Provide new pump control cabinet and extend the electrical canopy at the Flat Creek WWPS per drawings titled 'Flat Creek WWPS Electrical Control Upgrades' dated September 13, 2024. Re-locate and modify emergency generator from Flat Creek WWPS to the CCUSA Timberlake Office and provide a new emergency generator and ATS at the Flat Creek WWPS including providing a temporary generator at the Flat Creek WWPS per drawings titled 'Flat Creek WWPS and Timberlake Office Generator Improvements' dated September 13, 2024. Other work shown on drawings and in project manual.

Bids will be received until **2 p.m. on OCTOBER 3, 2024** at the Office of the Authority, 20644 Timberlake Road, Lynchburg, Virginia, 24502. Bids will be publicly opened and read aloud at that time. Bids are to be submitted, single copy, on the bid form, in a sealed envelope clearly marked "Bid on Project: **Multiple Wastewater Pump Station Electrical Improvements.**"

2. Title 54.1, Chapter 11, Section 54.1-1112, Code of Virginia requires bidders to show evidence of a certificate of registration before a bid may be received and considered. In compliance with this requirement, the bidder shall place on the outside of the envelope containing its bid the following notation: "Registered Virginia Contractor No. _____," the bidder's name, and business address.
3. Bids must be accompanied by a Cashier's Check or acceptable Bid Bond for not less than 5 percent of the bid, made payable to the Campbell County Utilities and Service Authority.
4. Contract Documents may be obtained from **CCUSA website, eVA, McGraw-Hill Construction/Dodge, and Valley Construction News.**
5. Should a bidder find it necessary to receive clarifications concerning the Contract Documents, or should the bidder be in doubt as to the meaning thereof, the bidder should at once notify the Engineer. Any interpretation of the Contract Documents shall be made only by addenda. Addenda will be delivered to bidders prior to bid opening. The Owner will not be responsible for any other explanation of the Contract Documents.
6. All blank spaces on the bid form must be filled in, in ink or typewritten, and must be fully completed.

For unit price contracts, the product of each unit price and the bid quantity shall govern in evaluating bids received. The summary of all total item prices is included in the schedule of prices for the purpose of convenience only in announcing an apparent low bidder at the time of opening and has no meaning otherwise. All bids are subject to review and checking for completeness and accuracy by the Owner or its agents.

7. Bid award shall be made to the lowest responsive and responsible bidder. Whenever such low bid exceeds available funds, the Owner reserves the right to negotiate with the lowest responsive and responsible bidder in order to obtain a contract price within funds available. Negotiations with the lowest bidder may include modifications to the bid price and changes in the scope of work as outlined by the technical specifications and the Drawings.
8. The Owner reserves the right to reject any and all bids and to waive any informality so designated by the Code of Virginia in bids received.
9. The Owner will act on bona fide bids within **60 days** after the opening of all bids and a bidder may not withdraw his bid within this period except as indicated below. However, in the event of unintentional arithmetic or similar mistake made directly in the compilation of the bid, the bidder may withdraw its bid in accordance with Title 2.2, Chapter 43, Section 2.2-4330(A) of the Code of Virginia. By the giving of this written notice for the causes cited, the bidder may withdraw its bid within 2 business days after the conclusion of the bid opening procedure.
10. The bidders business practices shall conform to Title 2.2, Chapter 43, Section 2.2-4311, prohibition of employment discrimination and Section 2.2-4312, provision of a drug free work place, as described by the Code of Virginia and further detailed in the Standard Form of Agreement.
11. A non-mandatory Pre Bid conference will be held at the Office of the Authority at 2 pm on September 24, 2024.

Campbell County Utilities and Service Authority

BY: Jeff Wells PE, Administrator