



UTILITIES ENGINEER

Campbell County Utilities and Service Authority is accepting applications for the position of Utilities Engineer. Under the general supervision of the Engineering Director this position performs complex technical work in the planning, design, and coordination of engineering and construction projects for the Authority; supervises the effective allocation of engineering resources to design and build water and sewer facilities and related appurtenances; oversees the collection and evaluation of engineering data for the efficient operation of Authority facilities and systems; supervises inspection personnel; does related work as required.

DUTIES AND RESPONSIBILITIES:

- Receives requests, evaluates project feasibility, and presents report to Engineering Director and Executive Director
- Negotiates engineering assignments and agreements with general consultants/engineers
- Performs plan review and permitting for development projects
- Inspects water and sewer construction projects for compliance with plans and specifications. Provides technical assistance
- Prepares and maintains construction project records and reports
- May act as Authority's representative at meetings with regulatory agency officials
- Develop tracking and scheduling systems to ensure timely execution of projects
- Reviews Opinions of Costs, prepares project budgets, and reviews expenditures to ensure compliance with budget
- Assist the Engineering Director with development of Asset Management and Capital Improvements Plans
- Supervises the collection of engineering and system mapping data in a format convenient for use by the Authority staff and other interested agencies
- Supervises the Authority's construction inspection
- Assists the Engineering Director in preparation of operating and capital budgets
- Attends Authority Board meetings as required
- May attend meetings of other Campbell County Boards and local, State or Federal agencies to represent the Authority in explaining and detailing project, as required.
- Reviews Engineering projects at the Authorities Wastewater Treatment and Water Treatment Facilities.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of water and sewer facility planning, project management, engineering and development of Opinions of Costs; ability to understand and follow complex plans and specifications; ability to follow oral and written instructions; knowledge and understanding of the rules and regulations set forth by the Virginia Department of Health, the Virginia Department of Environmental Quality, and other State or Federal Agencies involved in the water and sewer planning, design and construction process; ability to prepare and maintain accurate records; ability to communicate information to the Authority Board, State, Federal and local boards or agencies, contractors, engineers, and the public. Must be physically able to work outside in varying weather conditions.

EDUCATION, EXPERIENCE AND TRAINING:

Must have a Bachelor's degree in Civil or Environmental Engineering or related field. Must possess strong human relations and communications skills to be able to effectively communicate with all parties involved in a project. Must have a minimum of four (4) years experience in civil or sanitary engineering and/or construction project management. Experience with local government water and sewer department or a water and sewer Authority. Must possess strong organizational skills and other skills and knowledge that demonstrate the ability to do the job. Experience with word processing, spreadsheets, CAD, GIS, PDF and other software used by engineering staff at a water and wastewater utility is preferred. At a minimum, EIT registration is required within 12 months of employment; however, possession of a Professional Engineer's License is preferred.

SPECIAL REQUIREMENTS:

Must possess a valid driver's license issued by the Commonwealth of Virginia within 12 months of hire. Possession of PE or EIT registration. Individual expected to be active in American Water Works Association, Water Environment Association and other professional organizations which benefit Authority operations. Ability to work well with the public and cooperatively with other staff, departments, and to be flexible and a team player. Must be able to pass a drug screening and background check as a condition of employment.

The starting salary range is \$90,000-\$120,000. A higher salary could be negotiated for an applicant with considerable relevant experience.

Excellent compensation and fringe benefits, such as but not limited to, health & dental insurance, VRS retirement, paid holidays, earned vacation, personal and sick leave.

Resume with cover letter should be dropped off at or mailed to the Authority office located at 20644 Timberlake Road, Lynchburg, VA 24502 or emailed to Tim Wagner, PE, Engineering Director (twagner@ccusa-water.com). Applications will be accepted through November 12, 2024.